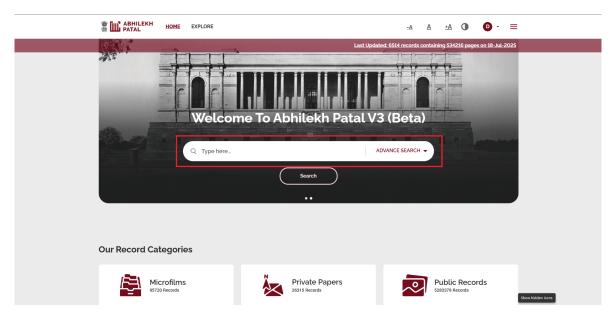


Abhilekh Patal: Advanced Search Guide

The Advanced Search feature on Abhilekh Patal allows you to find documents with greater precision by combining multiple search criteria. This is especially useful for researchers and general users looking for very specific records within our archives.

Where to Find Advanced Search

- 1. On the Abhilekh Patal homepage, locate the standard search bar.
- 2. Next to the standard search bar, you will see an Advanced Search button. Click this button to open the advanced search panel.



Building Your Search Query

The Advanced Search panel presents three fields for constructing your search query:

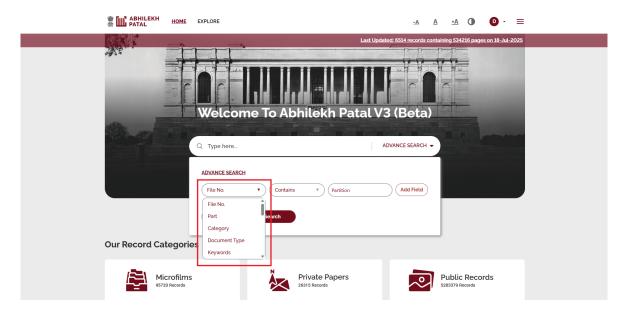
Field 1: Field Selection (Where to Look)

Choose the specific metadata field you want to search within. Examples include:

- Title
- Category
- Year
- Language
- Department

There are 23 different field options available to help you narrow down your search.

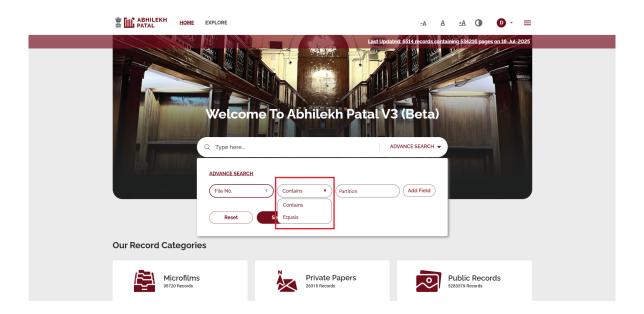




Field 2: Condition (How to Match)

Select the type of match you need for your input value:

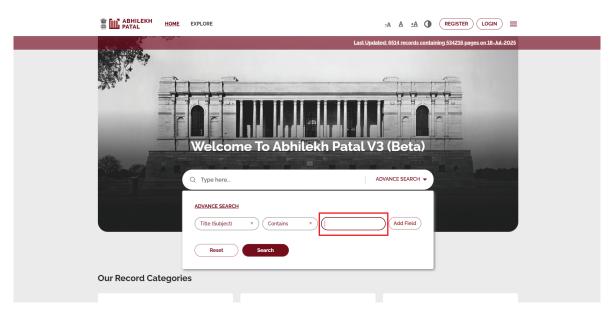
- Contains: Finds records where the field includes your input (a partial match).
- Equals: Finds records where the field exactly matches your input.



Field 3: Input Value (What to Type)

- Enter the word or phrase you are searching for.
- Important: The search is not case-sensitive when using "Contains", but it is case-sensitive when using "Equals". For example, searching for "mahatma gandhi" returns 0 results, but "Mahatma Gandhi" returns 13 records.



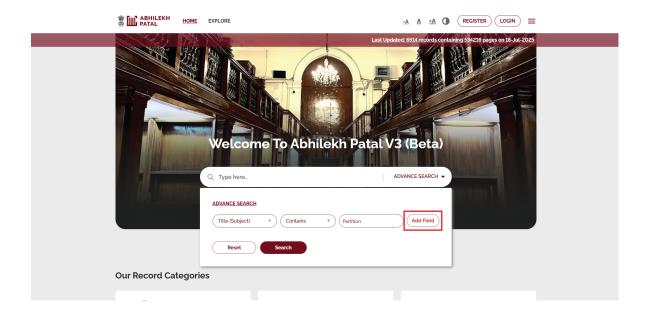


Please Note: You must fill all three fields to define a single search condition.

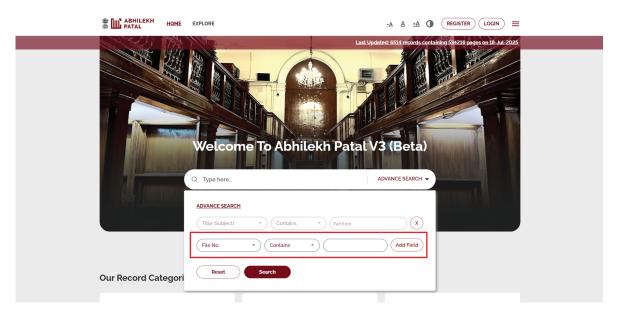
Adding Multiple Conditions

To make your search even more precise, you can add multiple conditions:

- After filling the three fields for your first condition, click the "Add Field" button.
- 2. A new set of three fields will appear, allowing you to define an additional condition.
- You can repeat this process to add more fields. Each additional condition is combined using AND logic. This means that all the conditions you set must be true for a record to appear in your search results.
- 4. You can add up to 23 conditions, one for each available field.







Let's say your goal is to find records where the **Title contains** "Partition" AND the **Year equals** "1947".

1. First Condition:

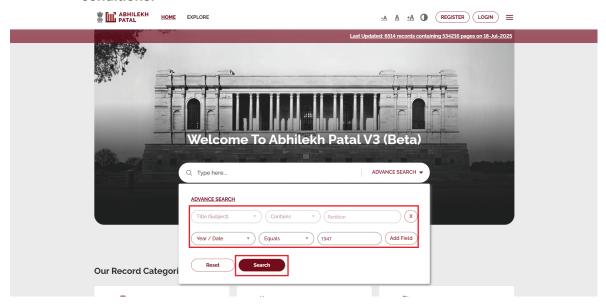
- In Field 1, select "Title".
- In Field 2, select "Contains".
- In Field 3, type "Partition".
- Click "Add Field".

2. Second Condition:

- In the newly appeared Field 1, select "Year".
- In Field 2, select "Equals".
- In Field 3, type "1947".

3. Finally, click the "Search" button.

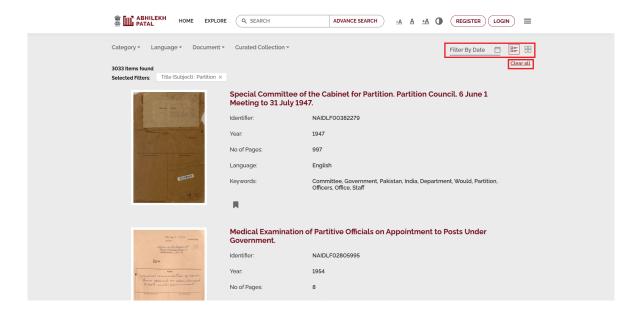
 The results will display only documents that meet both of these conditions.





Search Results and Filtering

- Once your search results are displayed, you can apply additional filters directly on the results page to further refine your findings.
- Results are shown along with relevant metadata fields to help you quickly identify the documents you need.
- You can easily refine your current search or reset it to start a new one.



Important Notes

- At least one complete field combination (all three fields filled) is required to initiate a search.
- The maximum number of combinations allowed is 23 (one for each available field).
- Search is not case-sensitive.
- Wildcards (e.g., * or ?) or Boolean operators (like OR, NOT) are not supported in Advanced Search.
- You MUST click the "Add Field" button after filling all three fields for each single search condition to include it in your query.